

BIDDER'S PACKAGE

Alluvion Health

**SOLICITATION FOR BIDS FOR
THE PURCHASE OF ONE (1) OR MORE LARGE SUV FLEET VEHICLE**

JUNE 2020

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INVITATION TO BIDDERS

NOTICE IS HEREBY GIVEN that Alluvion Health will receive sealed bids for the purchase of a one (1) or more large SUV fleet vehicle. The preferred vehicle would be able to transport 7 or more people comfortably, would be white in color, would contain ample cargo space for hauling medical supplies, and equipment necessary for Alluvion Health to perform its mission. The SUV must contain a towing package capable of towing 6000 lbs. Preapproved models for the type of vehicle is contained within this invitation. Questions regarding this invitation may be directed to Brian K. Clifton, C.O.O., Alluvion Health, 601 1st Ave N, Great Falls, MT 59404; Phone (406) 791-9259.

Bids will be accepted until Friday the 19th day of June, 2020 at 2:00 p.m. Bids may be dropped off at 601 1st Ave N, Great Falls, MT 59405 with a notation of attention to Brian Clifton on the sealed outer envelope or emailed to bclifton@alluvionhealth.org.

Each bid may be required to be accompanied by a Certified Check, Cashier's Check, or Bid bond payable to Alluvion in the amount of ten percent (10%) of the total amount of the bid for the vehicles. The successful bidder shall forfeit to Alluvion Health their bid security if they fail or refuse to enter into a contract within the time specified. Bid security of unsuccessful bidders shall be returned upon acceptance of the successful bid.

All bids shall remain effective for a period of sixty (60) days from the date of opening. Alluvion Health reserves the right to consider or reject any and all bids, and further to waive any defects or irregularities. All bidders must use the bid form supplied with the specifications. A contract will be awarded to the lowest, most responsible bidder, who can deliver by the due date of June 26, 2020, for the type or model of vehicles.

All bidders are expected to be aware of and to abide by all state and federal statutes, rules, and regulations governing the solicitation and acceptance of public contracts, including any such statute, rule or regulation relating to non-discrimination.

Alluvion Health reserves the right to reject any or all bids, to waive irregularities, or to accept any bid they deem to be in the best interest of Alluvion Health.

DATED this 1st day of June, 2020.

Brian K. Clifton, C.O.O.
Alluvion Health

(Direct Email to Vendors)

GENERAL INFORMATION FOR BIDDERS

1. Bid Opening. Alluvion Health will receive bids from persons or entities capable of supplying one (1) or more of the models of fleet vehicles as outlined and described in the specifications included herein. Bids will be accepted until the Friday the 19th day of June, 2020 at 2:00 p.m. Bids may be dropped off at 601 1st Ave N, Great Falls, MT 59405 with a notation of attention to Brian Clifton on the sealed outer envelope or emailed to bclifton@alluvionhealth.org.

2. Notice. Due to the Covid Pandemic and the Governor's Directive, notice is being emailed directly to the vendors. All interested and capable persons or entities are invited to submit bids on the bid form included with this package.

3. Bid Security. Pursuant to Section 18-1-201, Montana Code Annotated, Alluvion Health may require a bid security. Each bid must be accompanied by security in a form specified below, and in an amount equal to ten percent (10%) of the bid of the bidder, and payable to Alluvion Health.

According to the above cited statute, bid security is required "as a condition precedent to considering any such bids, as evidence of good faith on the part of the bidder, and as indemnity for the benefit of such public authority against the failure or refusal of any bidder to enter into any written contract that may be awarded upon and following acceptance of (a) bid..." Thus, if a bidder is selected and requested to enter into the contract, and the bidder refuses to enter into the contract, the bid security shall be forfeited in its entirety to Alluvion Health.

The form of the bid security is specified in Section 18-1-203, Montana Code Annotated, as follows;

"(1)(a) In all cases under 18-1-202 (1), the bidder, offeror, or tenderer shall accompany and bid with either:

- i. lawful money of the United States;
- ii. a cashier's check, certified check, bank money order, or bank draft, in any case drawn and issued by a federally chartered or state-chartered bank insured by the federal deposit insurance corporation; or
- iii. a bid bond, guaranty bond, or surety bond executed by a surety corporation authorized to do business in the state of Montana. If a financial guaranty bond or surety bond is provided to secure the purchase of indebtedness, the long-term indebtedness of the company executing the financial guaranty bond or surety bond must carry an investment grade rating of one or more nationally recognized independent rating agencies.

(b) The public authority soliciting or advertising for bids may not require that a bid bond, guaranty bond, or surety bond provided for in subsection (1)(a)iii be furnished by a particular insurance producer for a surety company.

(2) The money or, in lieu of money, the bank instruments or bid bonds, financial guaranty bonds, or surety bonds must be payable directly to the public authority soliciting or advertising for bids.”

The successful bidder’s bid security shall be returned upon the parties entering into a contract. Also, at such time, the bid security of unsuccessful bidders shall be returned.

4. Contract. The successful bidder will be expected to enter into a contract with Alluvion Health. The form of the contract is included within this package. However, Alluvion Health reserves the right to make changes to the contract which do not affect the substantial rights of the parties.

All bids shall remain effective for a period of sixty (60) days from the date of opening. At some time during said sixty (60) day period, the successful bidder will be expected to enter into the contract.

5. Waiver of irregularities and informalities. Alluvion Health reserves the right to waive any irregularity or informality in any bid. Further, Alluvion Health reserves the right to reject any and all bids for any reason.
6. Basis of Award. Alluvion Health shall base any award on the most responsible bid submitted for the make and model of fleet vehicles. Bidders are encouraged to submit multiple bids for various large SUV style vehicles that seat eight or more people. Alluvion Health reserves the right to purchase the specific make and model from the lowest most responsible bidder that proposes a vehicle that best suits the need for Alluvion Health and that can meet the delivery deadline of Friday June 26th, 2020. Consideration will be given, but is not limited to, cash flow, purchase price, trade in value, delivery date, equipment service guarantees, parts and service availability, parts and service facilities locations, analysis and comparison of equipment specification details, fuel consumption, fuel additive requirements, annual and lifetime operating costs, annual and lifetime ownership costs, resale value, and past experience of Alluvion Health with similar or related equipment.
7. Resident Bidder Preference. Pursuant to Section 18-1-102, Montana Code Annotated, Alluvion Health will award the contract “to the lowest responsible bidder without regard to residency. However, a resident must be allowed a preference on a contract against the bid of a nonresident if the state or country of the nonresident enforces a preference for residents. The preference must be equal to the preference given in the other state or country.”

According to Section 18-1-113, Montana Code Annotated, any bidder seeking a preference shall be required to file, along with the bid, an affidavit, specifying in detail, the basis upon which the bidder claims a preference.

8. Non-Discrimination. The successful bidder shall be expected to abide by all provisions of state and federal law regarding discrimination. One such provision, in Montana law is Section 49-3-207, Montana Code Annotated, which states Non-Discrimination: “(e)very state or local contract or subcontract for construction of public buildings or for other public work or for goods or services must contain a provision that all hiring must be on the basis of merit and qualifications, and a provision that there may not be discrimination on the basis of race, color religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the contract.
9. Laws and Regulations. Each bidder is expected to be familiar with and abide by all laws of the federal, state and local governments regarding their obligations in bidding and performing public contracts.
10. Trade-in. There will be no trade in vehicles.
11. Warranty. Each vehicle make and model must list a proposed warranty for both parts and labor.
12. Questions. Should any bidder have any questions about the specifications, or any provision or other information contained in the bidder’s package, they may direct inquires to Brian K. Clifton, C.O.O., Alluvion Health, 601 1st Ave N, Great Falls, MT 59405; phone 406-791-9259. Any clarification information, or any changes made to any information in the bidder’s package shall be provided to all potential bidders who have obtained a copy of the specifications from Alluvion Health.

BIDDER'S SUBMISSION REQUIREMENTS

Sealed bids shall be submitted by each bidder. Sealed bids must be received by Alluvion Health no later than 2:00 p.m., June 19th, 2020, at Alluvion Health, 601 1st Ave N or via email to bclifton@alluvionhealth.org. Bidders are expected to abide by the following requirements.

Each bid and accompanying documents shall be submitted in a standard 8 1/2 x 12, or larger manila envelope. The manila envelope shall be sealed, and the following information shall be written or typed on the outside of the envelope: (1) the name, address, and telephone number of the bidder; (2) the words "Alluvion Health for Fleet Vehicles".

The following documents shall be included in the manila envelope, in the following order:

1. Bid Forms. The Bid Form shall be completely filled out and signed by an authorized agent of the bidding company.
2. Bid Bond. A bid bond must be enclosed and must be in the form as specified in this package. The bid bond must be in the amount bid for the vehicle(s), without deduction for the value bid for any of the proposed trade-in items.
3. Warranty Information. All warranty information for the vehicle(s) must be included.
4. Delivery Date. Bidder must specify delivery date of Friday June 26th 2020. Delivery shall be F.O.B. Alluvion Health, 601 1st Ave N, Great Falls, MT 59405.
5. Other Information. Bidders are encouraged, but not required, to include other information about their business and about the equipment in the bid.

BID FORM

The undersigned Bidder hereby covenants and agrees to provide one (1) or more of each of the models of fleet vehicles as outlined and described in the specifications included herein, for the price stated per vehicle. The bidder understands that this bid is effective for sixty (60) days from the date of opening. All lines on the Bid Form must be completed.

Vehicle per Specifications	Model & Year	Net Purchase Price
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Large SUV (Preapproved models include but are not limited to Chevy Tahoe, Chevy Suburban, Ford Excursion, Ford Expedition, or equivalent)	_____	\$_____ ea
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Proposed delivery date(s): _____

Bidder's Name _____

Bidder's Signature _____

NOTE: ALLUVION HEALTH RESERVES THE RIGHT TO SELECT THE LOWEST MOST RESPONSIBLE BIDDER WHO CAN PROVIDE THE VEHICLE BY THE DELIVERY DATE OF June 26th, 2020.

Bidder's Name _____

Bidder's Address _____

Bidder's Phone No. _____

Bidder's Signature

AGREEMENT

THIS AGREEMENT is made this _____ day of _____, 2020, by and between Alluvion Health, and _____, hereinafter referred to as the seller, and is meant to describe the terms and conditions for the sale by seller and the purchase by Alluvion Health _____, fleet vehicle(s) as described in the specifications.

THE PARTIES COVENANT AND AGREE AS FOLLOWS:

1. Item Purchased. The seller agrees to sell and provide, and Alluvion Health agrees to purchase the _____ certain vehicle(s) with associated equipment, for the sale price of \$_____.

The specific vehicle(s) to be purchased is more specifically described as follows: _____

2. Delivery Date. Time is of the essence in this agreement. The seller shall deliver the vehicle(s) and associated equipment to Alluvion Health no later than **June 26th, 2020**.

3. Contract Documents. The parties understand and agree that there are various documents which are an integral part of this contract, and by this reference are fully incorporated herein: to include all of the documents which are part of the Bidder's Package.

4. Insurance. Delivery shall be F.O.B. Alluvion Health, 601 1st Ave N, Great Falls, Montana. The seller shall be responsible for insuring the vehicle(s) until they are delivered and off-loaded to Alluvion Health. Alluvion Health shall not be responsible for loss until such time, and then upon unloading the equipment the obligation for insurance shall be the responsibility of Alluvion Health.

5. Venue for Disputes. Should any dispute arise regarding this contract, proper venue shall be in the District Court of the Eighth Judicial District, in and for Cascade County, Montana.

6. Binding Effect. This contract shall bind and inure to the benefit of the heirs, successors, and assigns of the parties.

Dated this _____ day of _____, 2020.

Alluvion Health:

Trista Besich, CEO

Successful Bidder

SPECIFICATIONS

Please describe all warranties, guarantees, and extended coverage's of the various make and model of vehicle(s) proposed.

- A. All vehicle(s) proposed shall include estimated highway mpg and estimated city mpg.
- B. No bid will be considered unless accompanied by a bid bond, bank draft, money order, or certified or cashier's check, in the amount of not less than ten percent (10%) of the total amount for the total number of vehicle(s) bid, as further described in paragraph 3 of the General Information for Bidders in the Bidder's Package.
- C. Delivery shall be F.O.B. Alluvion Health, 601 1st Ave N, Great Falls, MT 59405.
- D. All vehicles shall come with an owner/operators manual.
- E. Bidder must specify delivery date of **June 26th, 2020**.
- F. All vehicle(s) shall be the current advertised and produced model, with all the latest changes and features offered as standard, whether or not called for in the bid specifications.

Pursuant to the Invitation to Bidders, requesting bids for one (1) or more, new 2020 or newer model of the following fleet of vehicles. The following minimum requirements, or substantially similar equivalents, shall be met for the vehicle(s):

PLEASE INDICATE, ON A SEPARATE SHEET OF PAPER FOR EACH SPECIFIC VEHICLE TYPE, IF ANY OF THE FOLLOWING SPECIFICATIONS CANNOT BE MET OR IF THE BIDDER IS SUBMITTING AN EQUIVALENT SPECIFICATION. ANY ALTERNATE SUBMITTAL MUST BE CLARIFIED ON A SEPARATE SHEET IF THE BIDDER DESIRES SUPPORT FOR AN ALTERNATE OR SUBSTANTIALLY SIMILAR SPECIFICATION.

SPECIFICATIONS

AWD Large SUV (Preapproved: **Chevy Tahoe, Chevy Suburban, Ford Excursion, Ford Expedition, or an equivalent**)

SPECIFICATIONS

Fuel Economy
16.0/21.0 mpg City/Hwy
Exterior Color
Star White MET TRI-Coat
Interior Color
Medium Stone

Body

SUV

Transmission

10-Speed Automatic Transmission with SelectShift C

Engine

3.5L EcoBoost V6 Engine with Auto Start-Stop Technology

Highlighted Features

- EMERGENCY COMMUNICATION SYSTEM
- WIRELESS PHONE CONNECTIVITY
- FULLY AUTOMATIC HEADLIGHTS

Towing capacity of at least 6,000 lbs

Detailed Specifications

Warranty

- 3YR/36,000 BUMPER / BUMPER
- 5YR/60,000 POWERTRAIN
- 5YR/60,000 ROADSIDE ASSIST

Exterior

- EASY FUEL CAPLESS FILLER
- FOG LAMPS
- FULLY AUTOMATIC HEADLIGHTS
- GRILLE - 5 BAR, CHROME
- HEADLAMPS -WIPER ACTIVATED
- PRIVACY GLASS - REAR DOORS
- REAR INT WIPER/WASH/DFRST
- ROOF-RACK SIDE RAILS-BLACK
- TRAILER SWAY CONTROL
- WINDSHIELD WIPER DE-ICER

Functional

- AM/FM/MP3, 6 SPEAKERS
- BRAKES, 4-WHEEL DISC/ABS
- CARGO PROTECTOR
- CLASS IV TRLR TOW PREP PAK
- FORD CO-PILOT360
- FORDPASS CONNECT 4GWI-FI HOTSPOT TELEMATICS MODEM
- FRONT/REAR IND SUSPENSION
- HILL START ASSIST
- POWER STEERING W/EPAS
- REVERSE SENSING SYSTEM
- SIRIUSXM - SVC N/A AK&HI
- UNIVER GARAGE DOOR OPENER
- WIRELESS PHONE CONNECTIVITY

Interior

- 1TOUCH UP/DOWN DR/PASS WIN
- 3RD ROW 60/40 SPLIT BENCH
- AUTO-DIM REARVIEW MIRROR
- CARGO BIN
- CENTER CONSOLE W/ARMREST
- DUAL ILLUM VIS VANITY MIRR
- LEATHER WRAPPED STR WHEEL W/CRUISE AND AUDIO CONTROL
- POWERFOLD 3RD ROW SEAT
- POWERPOINTS - 12V
- ROTARY GEAR SHIFT DIAL
- TRI-ZONE AUTO CLIMATE CTRL

Safety

- ADVANCETRAC WITH RSC
- AIRBAGS - DUAL STAGE FRONT
- AIRBAGS - SAFETY CANOPY
- AIRBAGS - SIDE IMPACT
- EMERGENCY COMMUNICATION SYSTEM
- INDIV TIRE PRESS MONIT SYS
- LATCH CHILD SAFETY SYSTEM
- PERIMETER ALARM
- PERSONAL SAFETY SYSTEM

Standard Features

- BodyStyle: MAX
- Drive: 4X4
- Engine: 3.5L EcoBoost V6 Engine with Auto Start-Stop Technology
- ExteriorColor: Star White
- InteriorColor: Medium Stone
- RapidSpec: 202A
- SeatType: ActiveX™ Seating Material, First- and Second-Rows
- Transmission: 10-Speed Automatic Transmission with SelectShift® Capability
- WheelMaterial: 20" Luster Nickel-Painted Aluminum Wheels
- WheelSize: 20" Luster Nickel-Painted Aluminum Wheels

AFFIDAVIT AND INFORMATION REQUIRED OF BIDDERS
AFFIDAVIT OF NON-COLLUSION

I hereby swear (or affirm) under the penalty; for perjury;

- (1) That I am the bidder (if bidder is an individual), a partner in the bidder (if the bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the bidder is a corporation);
- (2) That the attached bid or bids have been arrived at by the bidder independently, and have been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other vendor of materials, supplies, equipment or services described in the invitation to bid, designed to limit independent bidding or competition;
- (3) That the contents of the bid or bids have not been communicated by the bidder or its employees or agents to any person not an employee or agent of the bidder or its surety on any bond furnished with the bid or bids, and will not be communicated to any such person prior to the official opening of the bid or bids; and
- (4) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

SIGNED: _____

FIRM NAME: _____

DATE: _____

ADDRESS: _____

SUBSCRIBED AND SWORN TO BEFORE ME

THIS _____ DAY OF _____, 20____.

NOTARY PUBLIC

Print name:

My commission expires: _____

BIDDER'S E.I NUMBER: _____ (Number used on Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941)

BIDDER'S CHECKLIST

Please be sure you have completed the following prior to submitting your bid:

1. Read and understood the specifications.
2. Enclosed all documents listed in the Bidder's Submission Requirements
3. Made yourself familiar with any State laws that pertain to this bid.
4. Asked any questions, and received answers, regarding the bid procedure, specifications, or general information.

***** NOTE: Any bid that is not properly addressed (including bidders phone no.), or that is delivered past the date and time indicated on the invitation to bid, will be invalid and will not be opened or considered.*****